



Application form for Admission in program:

Three years BBA in:

- Logistics & Supply Chain Management
- Aviation & Travel Tourism
- Business Management
- Healthcare Management

Two years MBA in:

- Logistics & Supply Chain Management
- Aviation Management
- General Management
- Finance
- Marketing
- HR

Campus

- Delhi
- Mumbai
- Bangalore
- Deharadun
- Ahmedabad

1. Read all the instructions carefully before filling up the Application Form.
2. The candidate should ensure the correct marks, age and community are furnished in his/her own handwriting in the application form. The candidate is informed that if after scrutiny it is found the particulars furnished by him/her in the application are not correct then,
 - (i) He/she will forfeit the admission no matter at what stage of the course he/she will be in at that time.
 - (ii) He/shewill be debarred from pursuing any courses of study for a period of three years.
 - (iii) Legal action will be instituted against him/her for furnishing wrong marks/details.

Application form

1. Name (in Capitals) : _____
2. Gender : Male Female
3. Date of Birth : _____ 4. Age : _____
5. Nationality : _____ 6. Mother Tongue : _____



7. Permanent Address : _____

8. Name of the Father/
 Guardian and Address : _____
 Occupation and _____
 Phone Nos. _____

9. Monthly Income of Parent/Guardian : _____

10. Educational Qualifications

S. No.	Course	Subject	Name of Institute	Year Passing	Percentage & Class

11. Other Academic Achievements : _____

12. Proficiency in Sports & Games : _____

13. Extra Curricular (originals must be produced at the time of admission)

	Yes	No
(i) Debate / Oration DD	<input type="checkbox"/>	<input type="checkbox"/>
(ii) Cultural	<input type="checkbox"/>	<input type="checkbox"/>
(iii) N.C.C	<input type="checkbox"/>	<input type="checkbox"/>
(iv) Social Service	<input type="checkbox"/>	<input type="checkbox"/>
(v) Any Others	<input type="checkbox"/>	<input type="checkbox"/>

(If 'Yes', attach Xerox copies of the certificate)

14. Any other information : _____



TERMS AND CONDITIONS FOR ADMISSION OF ILAM STUDENTS:

- 1) The student hereby specifically undertakes to accept and agrees to be bound by these terms & conditions as contained here under and all the other terms & conditions as detailed in the prospectus, application form, student guidelines, rules & regulations of the Institute, which have been read and understood by him/her by signing these terms & conditions.
- 2) The student has seen and read over the prospectus and the course content and is fully satisfied, however, the Institute reserves the right to change, amend, add to, alter, vary, modify and/or delete the same at any stage of the course as it may deem proper and the student shall not have any claim, grievance and demand in this regard.
- 3) Since the student has been duly registered with the Institute by signing these terms and conditions and the Institute on account thereof has reserved a seat for the student and will not allocate the said seat to any other student and will have to incur the fixed costs including costs like lease rental, faculty and administrative salaries and other fixed expenses which it will not be able to recover in case the student after registration desires to withdraw/discontinue from the course for any reason whatsoever and as such the Institute will suffer loss in that regard. Therefore, the student will not be refunded any fees for any reason whatsoever.
- 4) The Institute at the time of registration of the student has valid and subsisting affiliation with the University/Institute who shall be the awarding body and the student has registered himself/herself being fully satisfied by seeing all the relevant documents in this regard. However, in case the said affiliation is withdrawn or does not remain valid through the entire course tenure for any reason whatsoever, there would be no liability whatsoever, of the Institute.
- 5) The degrees mentioned above will be awarded by PRIST University (Recognized as Deemed University under Section 3 of the UGC Act).
- 6) That the present course is being offered by the Institute on the basis of the present Government policies (including Local State/Central Government), rules & regulations, notifications, etc., however in case of any change in the Government policies, rules & regulations, notifications, any loss/damage due to closure or disruption of the activities of the Institute or the conducting of course of the Institute caused by any industrial action, Government action, fire, flood, riot, natural calamity, change of law & regulation forcemajeure, terrorist activity or for any other reason whatsoever beyond or not in the control of the Institute which disentitle the Institute from offering the said course, no amount of fee will be refundable, nor will the Institute or the personnel of the Institute be liable to pay, in anyway, any compensation to the student.
- 7) That all fees and date of payment of the same are subject to change without notice at the discretion of the management of the Institute, without assigning any reason whatsoever. Taxes levied by any government body will be additional over and above the fees charged.
- 8) In case the cheque is dishonoured by the bank due to any reason, the student will be liable to pay a sum of Rs. 1,000 as processing charges along with a fine of Rs. 100/- per day as late fee from the date of the intimation of the dishonouring of the cheque. If a cheque, issued on the student's behalf is dishonoured more than once any time during the course, the student shall be required to deposit the balance fee in one single installment.
- 9) That ragging is STRICTLY PROHIBITED in all campuses of ILAM and erring students will be subjected to the law.
- 10) That the student has approached Institute for admission (i.e. the place where he/she has agreed to be imparted education) and has made payment for undergoing the course at the said place and unless the said place is changed in terms of these terms & conditions, will be imparted education at the said place. However, it has been mutually agreed upon between the student and the Institute that the courts only at New Delhi shall have exclusive jurisdiction to try and entertain the disputes between the parties.
- 11) That the Institute at present is operating from the venue, i.e., as mentioned in the prospectus and as per the terms of lease the same venue is likely to be continued during the entire course for which student has joined. However the student shall not have any claim, right, interest to continue at the same venue throughout the currency of the course and the Institute shall have the right to shift the venue to any other location without assigning any reason whatsoever to the student. In case the venue is shifted beyond a radius of 50 km, the student in case he/she is unwilling to continue will be entitled to refund of fee on a pro-rata basis of the balance months of the course. The student in no circumstances will be entitled to claim the refund of fee for the period he has already undergone the studies at the Institute.
- 12) That the student understands that in case of violation, indiscipline etc., the Institute shall have the right to rusticate/prevent the student from appearing or attending any class or may be asked to repeat the year to present for re-registration as a student. This action may be taken by the Location Head or any authorized person under the ground of indiscipline or poor academic attendance and/or performance.
- 13) Students are required to pay examination fees over and above the course fee to the awarding body.
- 14) The student is compulsorily required to attend a minimum of 80% of the lectures held at the Institute. Non-fulfillment of attendance criteria would disentitle the student from appearing in the exams to be conducted for the course for which the student has taken admission. The student will be responsible for attending classes and maintaining discipline and decorum in and around the campus premises of the Institute and shall at all times be attired in a decent and respectable manner and conduct himself/herself in a proper and respectable manner while in or around the campus premises of the Institute.
- 15) That the student at the time of registration has been handed over the due dates on which the fee falls due and in case of any delay in the payment of the fee by the student, a late fee charge of Rs. 1000/- per day would be levied on the student for a period up to 15 days and in case the fee along with the late fee is not deposited within such 15 days, the name of the student shall be struck-off from the rolls of the Institute and the student shall be debarred from attending classes. In case the student thereafter wishes to continue with the course with the Institute, he/she will be treated as a re-entry case and he/she will have to pay re-registration fee of Rs. 30,000/- along with Rs. 500/- towards processing charges besides the course fees as payable by the student.
- 16) In case of a break in the course for any reason whatsoever, students cannot discontinue the payment for the course. No breaks shall be allowed until and unless agreed by the Institute in writing.
- 17) Inter-city/ inter-centre transfers are only allowed in exceptional and justified cases.
- 18) Institute reserves the right to charge a fine for various misdemeanours on the part of the student, the amount for which shall be at the discretion of the Institute.

PLACEMENT ASSISTANCE RULES AND REGULATIONS:

- 1) The Institute will not be responsible in anyway whatsoever for the performance of the student in any examination/ interview/job/extra curricular activities, etc. The Institute shall not be responsible for holding of any examination incase there is any delay and/or lapse on the part of the awarding body. The Institute is also not responsible in any way for ensuring job/placement of any nature whatsoever. Whilst the Institute cannot take responsibility of giving a job or placement to a student, the Institute will endeavor to organize interviews for students (who are desirous to have such interviews) and have duly qualified and passed all the necessary exams and have been awarded the certificate, diploma, etc., by the awarding body with prospective employers at appropriate time. However, recruitment of the candidate shall solely depend upon the performance of the candidate at such interviews and the Institute shall not be liable or responsible in this behalf in any manner whatsoever. Trainees who are about to complete the course and who meet the norms laid down by Institute, are eligible to avail of placement assistance.
- 2) When a Trainee declines a job offer, thereby negating the efforts of the Placement Department, he/she shall not be eligible for any further placement assistance. Placement assistance in the form of an interview opportunity for the service industry will be provided by Institute for not more than two times. The candidate fulfilling the following conditions will be eligible for an interview.
 - i. The attendance must be 80 percent or above.
 - ii. Placements may take place at any organization approved by Institute at any location across the country as well as overseas.
 - iii. Placement assistance would be supported by the Personal Assessment Forms. Candidates' capabilities and preferences are collated over the term keeping in mind industry parameters.

JOINT DECLARATION BY THE APPLICANT AND PARENT

I hereby declare that I have read and understood the conditions of eligibility for the programme for which I seek admission. I fulfill the minimum eligibility criteria and I have also provided necessary information in this regard. In the event of any information being found incorrect or misleading, my candidature shall be liable to cancellation at any time and I shall not be entitled to refund of any fee paid by me.

Date: Place: Signature of the Parent: Signature of the Applicant:

NOTE:

Attested Xerox Copies of the following should be enclosed with the application from:

- (a) Qualifying Exam Mark Sheets. (Plus 2 & 10th Std/UG Programs)
- (b) Degree/Provisional Certificate (Wherever Applicable)
- (c) Transfer Certificate
- (d) Conduct Certificate
- (e) Community Certificate
- (f) Nativity Certificate for Students belonging to other states
- (g) Migration Certificate

FOR OFFICE USE ONLY:

INSTITUTE OF LOGISTICS & AVIATION MANAGEMENT (INDIA)

- Corporate Office** : D-41, Ground Floor, Defence Colony, New Delhi - 110 024. Tel.: 011 - 4663 8000, 4663 8001, 4663 8002
- Mumbai Campus** : C-9, Central Road No. 22, MIDC Industrial Area, Marol, Andheri (E), Mumbai - 400093.
Landmark Second left from Hotel Tunga Paradise. Tel: 022 - 6574 0207/08.
- Bangalore Campus** : 242-A, 13th Cross, CMH Road, Indira Nagar, 2nd Stage, Bangalore - 560 038. Tel: 080 - 4357 7200/221.
- Delhi Campus** : A-201, Okhla Industrial Area, Phase 1, New Delhi - 110 020. Tel: 011 - 4065 1004/05.
- Dehradun Campus** : 77, Karanpur, DAV College Road, Dehradun - 248 001. Tel: 0135 - 265 7608
- Ahmedabad Campus** : No. 2, Devang Park, Polytechnic Road, Opp. Ahmedabad Stock Exchange, Panjarapole Cross Road, Ambawadi, Ahmedabad - 380 015. Tel.: 079 - 4024 6108.